



DRAFT MINUTES FOR JULY 23, 2008 MEETING

COMMISSIONERS PRESENT: Commissioners, Patrick Whitchurch, Richard “Bud” Leonard, Kevin McKenny, Bonnie Neely, Johanna Rodoni, and Alternates Virginia Graziani and Bob McPherson.

COMMISSIONERS ABSENT: City Alternate Jeff Leonard and Supervisor Alternate John Woolley.

STAFF PRESENT: George Williamson, Contract Executive Officer; Amber Jamieson, Contract LAFCo Staff; and Jeff Guttero, Legal Counsel.

The meeting was called to order at 9:00 a.m. in the Humboldt County Board of Supervisors Chambers, Vice Chairman Whitchurch presiding.

4. Approval of Minutes for May 28, 2008

THE MOTION WAS MADE (Neely/ Leonard) to approve the May 28, 2008 minutes as submitted.

THE MOTION PASSED BY A VOTE OF 7-0-0.

5. Commissioner Appointments for Public and Special District Members and Appointment of Chairperson

George Williamson, Executive Officer, announced that the special district election resulted in the selection of Jeff Pauli for the LAFCo Special District member position, and that the public member selection committee had interviewed the candidates who applied for the position, and that the committee unanimously recommended the appointment of Marty McClelland to the public member 2008-2012 term.

Pat Whitchurch acknowledged Jeff Pauli, welcoming him to the Commission, and directed LAFCo staff to write a letter of appreciation to Roy Curless thanking him for the time he has served LAFCo as district representative. Pat also requested that staff send letters to all public member and special district applicants to thank them for applying and to notify them that the positions have been filled.

George Williamson informed the Commission that all vacant positions have been filled and a Chairperson must be unanimously recommended for the remainder of the 2008 term.

THE MOTION WAS MADE (Neely/Leonard) to appoint Marty McClelland as the Commission Chair.

THE MOTION WAS PASSED BY A VOTE OF 7-0-0.

PUBLIC HEARING

6A. Municipal Service Review with Six Determinations, Staff Report and Resolutions for The Redway Community Services District and Myers Flat Fire Protection District.

George Williamson presented the Redway Community Services District and Myers Flat Fire Protection District MSRs to the commission and explained that due to limited staffing of member



agencies, few responses have been yielded from the MSR information requests that staff has sent out.

Virginia Graziani noted that there was a typo in the population served for the Redway Community Services District it should be 1,230; not 12,500.

Chairman McClelland opened the item for public Comment.

THE MOTION WAS MADE (McKenny and Whitchurch) to adopt resolution 08-15 approving the Redway Community Services District as amended with the correction to the population served.

THE MOTION WAS PASSED BY A VOTE OF 7-0-0.

THE MOTION WAS MADE (Rodoni and Whitchurch) to adopt resolution 08-16 approving the Myers Flat Fire Protection District Municipal Service Review.

THE MOTION WAS PASSED BY A VOTE OF 7-0-0.

6B. Perras Minor Parcel Map – Authority Review and Resolution Adoption

George Williamson summarized the two lot minor subdivision proposal that would result in one lot being subdivided to create two separate lots, which already have existing water connections. He reported that this project qualifies for an exemption pursuant to Government Code § 56434, since there will not be a physical extension of services.

THE MOTION WAS MADE (Neely / Whitchurch) to adopt resolution 08-19 making the required findings that the proposed Perras subdivision would not result in an extension of service and therefore, qualifies for an exemption.

THE MOTION WAS PASSED BY A VOTE OF 7-0-0.

7. Budget Status Report

George Williamson announced that the Commission finished the 07-08 Fiscal Year within budget, noting that approximately \$6k in funds were rolled over into the 08-09 budget.

Marty McClelland requested that staff include separate line items for each revenue and expenditure item.

BY ORDER OF THE CHAIR, with the concurrence of the Commission, the budget status report was received and filed as presented by staff.

8. Compliance Work Plan Update

George Williamson presented the updated work plan to the Commission acknowledging that staff was not able to bring all scheduled items to hearing.

Jeff Pauli asked what happens if the agencies don't respond to the MSR information request.

George noted that if an agency does not have a current MSR, they cannot propose expanded services or annexations.

BY ORDER OF THE CHAIR, with the concurrence of the Commission, the compliance work plan update was received and filed as presented by staff.

9. MSR Checklist

George Williamson presented a checklist developed by LAFCo staff that is being used to request information to prepare the MSRs to make assessments of agency infrastructure and service levels more efficient and to reduce costs.

BY ORDER OF THE CHAIR, with the concurrence of the Commission, the MSR checklist was received and filed as presented by staff.

10. Applications, Inquiries and Pending Applications

George Williamson informed the commission that the City of Rio Dell has initiated two annexations: 1) The Eel River Sawmill and 2) Blue Slide Road. It is anticipated that the City will make a recommendation regarding the annexations prior to the September LAFCo meeting. George asked the commission to provide direction for securing a deposit to process the annexation request, which will include three components: annexation, plan for service, and a Municipal Service Review.

Kevin McKenny asked for clarification of what agricultural land would be annexed to the City of Rio Dell.

George Williamson clarified that some pasture land is proposed to be annexed for the purpose of irrigating treated wastewater, and that the land would have a Natural Resources designation.

Marty McClelland directed LAFCo staff to ask PMC for a cost estimate for the annexation proposal, and noted that the City and County should set up a preliminary meeting to negotiate tax revenue apportionment for the proposed annexation areas.

George Williamson noted that the other pending applications (including the Scotia CSD formation, Samoa Peninsula Services, Green Diamond, and Kramer projects) have had no new activity since the last LAFCo meeting.

Marty McClelland asked how the County of Humboldt is analyzing the cumulative effects of providing infrastructure and services to the many projects that are currently proposed in the greater Eureka area.

Bonnie Neely explained that the County will be reviewing an Environmental Impact Report (EIR) for each project, and that each EIR includes a review of cumulative impacts.

Jeff Pauli noted that the Humboldt No. 1 Fire Protection District has requested findings for impacts to fire protection services.

Kevin McKenny stated that the Humboldt CSD has done long-range planning to minimize the amount of pump stations and avoid piece-meal development; he explained that the issue is funding the necessary infrastructure to extend services.

Mike Atkins, Forster-Gill Representative, noted that the County has retained TJKM to prepare a traffic study for the Ridgewood Village project in the Cutten area.

BY ORDER OF THE CHAIR, with the concurrence of the Commission, the staff report was received and filed as presented by staff.

11A. Correspondence, Referrals & Review Requests



George Williamson notified the commission that Humboldt County Community Development Services sent LAFCo a referral agency information form, and that staff has requested referrals for items resulting boundary change or the delivery of infrastructure or services beyond adopted boundaries.

11B. Regional Housing Needs Assessment

George Williamson announced that Humboldt County Association of Governments (HCAOG) is going to convene a group to observe how HCAOG will apportion regional fair share to the County, cities and other agencies, and as Executive Officer, he has agreed to participate in the group.

BY ORDER OF THE CHAIR, with the concurrence of the Commission, the staff report was received and filed as presented by staff.

12B. Meeting Schedule

George Williamson presented the meeting schedule for the remainder of 2008, which includes September 24, and December 3, 2008. Board of Supervisors chambers reservations for 2009 will not be available until September, at that time staff will secure the dates and notify the Commission of the 2009 schedule.

Marty McClelland noted that an additional meeting may be warranted to process active projects such as the Rio Dell annexations.

13. Public Appearances

There were no public appearances.

14. Announcements

George Williamson announced that the CALAFCo conference will be held on September 3rd and 4th in L.A. He also notified the commission that the provision for disclosure filing has been removed from the Cortese Knox Hertzberg Act and is now covered as policy under California Government Code, which removes the obligation for Commissioners to fill out the 700 forms for LAFCo.

Kevin McKenny requested that staff send CALAFCo a letter thanking them for the invitation, and offer an invitation to hold future CALAFCo conferences in Humboldt County.

15. Adjournment