



## MINUTES FOR MARCH 26, 2008 MEETING

**COMMISSIONERS PRESENT:** Commissioners Roger Rodoni, Patrick Whitchurch, Marty McClelland, Richard “Bud” Leonard, Roy Curless, Bonnie Neely, and Alternates Jeff Leonard, Virginia Graziani and Bob McPherson.

**COMMISSIONERS ABSENT:** Commissioner Kevin McKenny and Supervisor Alternate Jill Geist.

**STAFF PRESENT:** George Williamson, Contract Executive Officer; Amber Jamieson, Contract LAFCo Clerk; and Jeff Guttero, Legal Counsel.

The meeting was called to order at 9:00 a.m. in the Humboldt County Board of Supervisors Chambers, Chairman Rodoni presiding.

### **APPROVAL OF MINUTES FOR JANUARY 23, 2008**

**THE MOTION WAS MADE** (McClelland / Curless) to approve the January 26, 2008 minutes as submitted.

**THE MOTION PASSED BY A VOTE OF 5-0-1.** (Commissioner Whitchurch abstained).

### **PUBLIC HEARING**

**5. Staff Report and Resolution for the consideration of the Municipal Service Reviews for the Humboldt and Orick Community Services Districts and for the Fortuna Fire Protection District**

**George Williamson**, Executive Officer, summarized the staff report to adopt resolutions to approve the Municipal Service Reviews and Spheres of Influence for the Humboldt and Orick Community Services Districts and for the Fortuna Fire Protection District. The resolutions affirm the existing spheres with no service area extensions or boundary changes. Mr. Williamson recommended that the Commission review the staff report and take an action to adopt the resolution for each District.

**Chairman Rodoni** noted that the Board of Supervisors has recently discussed the matter of Orick with regard to the creation of a telecommunications district.

**THE MOTION WAS MADE** (Neely/ Whitchurch) to adopt resolutions 08-10 through 08-12 with no corrections.

**THE MOTION WAS PASSED BY A VOTE OF 6-0-0.**

**6. Scotia CSD formation application and Municipal Service Review Staff Report**

**George Williamson**, Contract Executive Officer, presented an informational staff report on behalf of Daniel Hamilton, for the Pacific Lumber Company’s CSD formation application. The staff report included a comment letter on the Draft EIR that was prepared by LAFCo staff. Mr. Williamson notified the commission that the county has not taken any action on the environmental document, and that the application for CSD formation will remain incomplete until the EIR is certified by the County.



**BY ORDER OF THE CHAIR**, with the concurrence of the Commission, the report was received and filed as presented by staff.

#### **7. Budget Status Report and Proposed 2008-09 Budget**

**George Williamson** presented the budget status report to the commission, noting that the \$10,000 charge from the County planning department, (which was pointed out by Marty at the January meeting) was a billing error and notified the commission that the charges had been reversed. Mr. Williamson also presented the commission with the first draft of the FY 2008/09 budget totaling \$109,699 which is about \$900 more than last year's budget.

**Marty McClelland** requested that LAFCo staff display the carry over fund balance from the previous fiscal year in the proposed budget that will go before the commission at the next meeting. Marty noted that if the carry over fund balance reduced the overall budget, then the agency fees would have to be adjusted accordingly.

#### **8. Compliance Work Plan Update**

**George Williamson** presented the commission with the compliance work plan, which is a document that identifies actions that have been taken, and gives a preview of what will come at the next meetings.

**BY ORDER OF THE CHAIR**, with the concurrence of the Commission, the report was received and filed as presented by staff.

#### **9. Draft 2008-09 MSR and SOI Work Plan**

**George Williamson** presented the Draft 2008-09 work plan identifying all agencies that still need to update their Municipal Service Reviews.

**Marty McClelland** requested that LAFCo staff amend the list to remove agencies that have been determined by the Commission to have no Sphere of Influence changes.

**BY ORDER OF THE CHAIR**, with the concurrence of the Commission, the report was received and filed as presented by staff.

#### **10. Review Pending Annexations**

**George Williamson** updated the commission on the status of annexations for the Cities of Rio Dell, Arcata and Fortuna: Rio Dell is considering the annexation of the Blue Slide Road Area in addition to the Eel River Sawmill area, which is being considered for a wastewater treatment facility. The City of Arcata's Creek Side Homes Annexation is on hold due to pending water quality studies, but the City is also considering General Plan and Zoning Amendments, which includes policy language for emergency annexations and sewer hookups. The City of Fortuna is considering three annexation areas that would follow the General Plan Update, all of which are within the existing City Sphere of Influence; and that a fourth annexation, the Rohnerville Airport, will be considered in the future.

**BY ORDER OF THE CHAIR**, with the concurrence of the Commission, the report was received and filed.



## **11. Inquiries and Pending Applications**

**George Williamson** presented an update on inquiries for annexation requests that have been forwarded to LAFCo staff. It was noted that Samoa Peninsula held a meeting to consider service options for the proposed Samoa Town Master Plan development, which includes a CSD; Indianola has discussed potential service providers regarding water quality; the McKay Tract representatives met with LAFCo staff to discuss possible annexation to the Humboldt CSD; and Humboldt 1 Fire District met with LAFCo staff to discuss fees, assessments, and annexation issues.

**Marty McClelland** clarified that since the property owners had applied for a General Plan Amendment with the County, the County would be the lead agency for the CEQA document. Procedurally, the application would be similar to Scotia in terms of LAFCo review and action.

**BY ORDER OF THE CHAIR**, with the concurrence of the Commission, the report was received and filed.

## **12. Public Appearances**

There were no public appearances.

## **13. Correspondence**

**George Williamson**

There was no correspondence.

## **14. Adjournment**

The meeting was adjourned at 9:35 AM.