



AGENDA
MARCH 26, 2008 - 9:00 A.M.
BOARD OF SUPERVISORS CHAMBERS
HUMBOLDT COUNTY COURTHOUSE, EUREKA, CA 95501

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. APPROVAL OF JANUARY 23, 2008 MINUTES (ATTACHMENT 4)
5. PUBLIC HEARING

STAFF REPORT AND RESOLUTION FOR THE CONSIDERATION OF THE MUNICIPAL SERVICE REVIEWS FOR THE FOLLOWING AGENCIES:

THE HUMBOLDT, AND ORICK COMMUNITY SERVICES DISTRICTS; AND THE FORTUNA FIRE PROTECTION DISTRICT (ATTACHMENT 5~ TO BE POSTED ON HUMBOLDTLAFCO.ORG WEBSITE)

6. SCOTIA CSD FORMATION APPLICATION & MUNICIPAL SERVICE REVIEW STUDY SESSION (ATTACHMENT 6)
7. BUDGET STATUS REPORT AND PROPOSED 2008-09 BUDGET (ATTACHMENT 7)
8. COMPLIANCE WORK PLAN Update (ATTACHMENT 8)
9. DRAFT 2008-09 MSR & SOI WORK PLAN (ATTACHMENT 9)
10. REVIEW PENDING ANNEXATIONS – (ATTACHMENT 10)
11. INQUIRIES AND PENDING APPLICATIONS (ATTACHMENT 11):

Samoa Peninsula Services District

Indianola Water Services Extension

McKay Tract Water & Wastewater Services Extension

12. PUBLIC APPEARANCES
13. CORRESPONDENCE
14. ADJOURNMENT



**ATTACHMENT 4
DRAFT MINUTES FOR JANUARY 23, 2008 MEETING**

COMMISSIONERS PRESENT: Commissioners Marty McClelland, Richard “Bud” Leonard, Roy Curless, Kevin McKenny, Bonnie Neely, Roger Rodoni and Alternates Jeff Leonard, Virginia Graziani and Bob McPherson.

COMMISSIONERS ABSENT: Commissioner Patrick Whitchurch and Supervisor Alternate Jill Geist.

STAFF PRESENT: George Williamson and Daniel Hamilton Contract Executive Officers; Amber Jamieson, Contract LAFCo Administrator; and Jeff Guttero, Legal Counsel.

The meeting was called to order at 9:00 a.m. in the Humboldt County Board of Supervisors Chambers, Chairman McClelland presiding.

APPROVAL OF MINUTES FOR DECEMBER 5, 2007

THE MOTION WAS MADE (Curless/ B. Leonard) to approve the December 5, 2007 minutes as submitted.

THE MOTION PASSED BY A VOTE OF 5-0-1. (Commissioner Rodoni abstained).

PUBLIC HEARING

5A. Staff Report and Resolution for the consideration of the Municipal Service Reviews for the Cities of Fortuna, Ferndale and Rio Dell; the Hydesville Water District, the Patrick Creek Community Services District; and the Ferndale, Rio Dell and Loleta Fire Protection Districts

George Williamson, Executive Officer, summarized Agenda Item 5A to adopt resolutions to approve the Municipal Service Reviews and Spheres of Influence for the Cities of Fortuna, Ferndale and Rio Dell; the Hydesville Water District, the Patrick Creek Community Services District; and the Ferndale, Rio Dell and Loleta Fire Protection Districts. The resolution would affirm the existing spheres with no service area extensions or boundary changes. Mr. Williamson recommended that the Commission review the staff report and take an action to adopt the resolution for each CSD.

Commissioner Kevin McKenny noted a correction needed for the Rio Dell MSR regarding flows.

George Williamson acknowledged the correction and said staff would change the MSR text.

Marty McClelland, Chairman, opened the MSRs for discussion and public comment.

There were no public comments.

Chairman McClelland noted that the Fortuna and Rio Dell spheres contain prime agricultural land and open space, and directed staff to address any loss of agricultural and open space lands due to the General Plan Amendments in environmental review. Marty also noted that on the second page of the resolutions, there is a reference to the December meeting, which should be changed to January.



Mr. Williamson explained that Fortuna had no plans to annex the Palmer Creek CSD and that the Manila CSD has not reported any service area extensions.

THE MOTION WAS MADE (Neely/ B. Leonard) to adopt resolutions 08-01 through 08-08 with the correction on page 2.

THE MOTION WAS PASSED BY A VOTE OF 6-0-1; Commissioner Curless abstained from Fortuna due to his property ownership within the sphere.

6. Scotia CSD formation application and Municipal Service Review Study Session

Daniel Hamilton, Contract Executive Officer, presented an informational staff report for the CSD formation application that was filed by the Pacific Lumber Company on November 27, 2007. Staff has reviewed the application documents, but the CSD application will remain incomplete until the EIR has been certified by the County. The Draft EIR public comment period ends February 25, 2008, and the Final EIR is expected in April or May, at which time the application will be brought back to the commission for CSD formation review. Daniel will comment on the Draft EIR for the Commission, once they are released by the County.

Arnie Herskovic, SHN Consulting Engineers, representing the Pacific Lumber Company CSD Application, addressed comments notifying the commission that the financial documents would be released within a week. Mr. Herskovic recommended the Commission hold a joint study session with the Humboldt County Planning Commission and a special meeting to adopt the Scotia CSD application.

Chairman McClelland directed staff to wait to conduct a study session on the Scotia CSD application until after the Final EIR is released and the Planning Commission makes their recommendation to the Board of Supervisors. Marty directed that staff conduct a full and equal discussion of the annexation to Rio Dell as a specific alternative to the CSD request, and requested that comments from the county on the Draft EIR be distributed to the commission members prior to the release of the Final EIR. He also asked LAFCo staff to distribute copies of the revised financial documents to the commission members once staff comments have been incorporated. Marty said that since the planning commission is only recommending general plan zoning, it would be more appropriate to have a session after the Board of Supervisors takes their action.

BY ORDER OF THE CHAIR, with the concurrence of the Commission, the report was received and filed as presented by Daniel Hamilton.

7. Budget Progress Report and Scotia CSD Task Order Amendment

George Williamson presented the budget progress report informing the commission that the County Auditor has collected county, city and district funds from taxes and has deposited those funds into the LAFCo account. George noted a line item for an administrative charge from County Planning, which staff has inquired about at the Auditor's office. George also notified the Commission that PMC has exhausted the \$15,000 initial deposit for the Scotia CSD application, and requested an additional \$15,000 to continue processing the application.

Chairman McClelland Chairman McClelland noted that for the 2007/08 budget, the commission did not have an agreement with the County to provide services under the adopted



budget and that it was inappropriate to apply the charge to the commission. Mr. McClelland also suggested that the task order amendment be increased to \$25,000.

THE MOTION WAS MADE (Neely/ J. Leonard) to amend the task order to the amount of 25,000 and approve the task order as amended.

THE MOTION WAS PASSED BY A VOTE OF 7-0.

8. Compliance Work Plan

George Williamson presented the Compliance Work Plan as submitted.

BY ORDER OF THE CHAIR, with the concurrence of the Commission, the report was received and accepted as presented by George Williamson.

9. Commission Member 700 Disclosure Forms

This informational item was presented to remind commission members of their responsibility to file the 700 forms with the Elections Department.

BY ORDER OF THE CHAIR, with the concurrence of the Commission, the report was received and filed.

10. Policy to Implement AB 745

George Williamson explained that the policy presented before the commission is a voluntary item that would disclose political expenditures.

Chairman McClelland noted that the policy would duplicate what the agency already requires.

THE MOTION WAS MADE (McKenny/ Neely) NOT to adopt the resolution for the policy.

THE MOTION WAS PASSED BY A VOTE OF 7-0.

11. December 2007 Cortese-Knox Hertzberg Update

George Williamson explained that there were some modifications to adopted procedures including expanded powers to LAFCo.

BY ORDER OF THE CHAIR, with the concurrence of the Commission, the report was received and filed.

12a. Commission Chair Appointment for Remainder of 2008

Chairman McClelland opened nominations of Commission Chair for Calendar Year 2008.

THE MOTION WAS MADE (Curless /B. Leonard) to nominate Commissioner Roger Rodoni as Commission Chair.

THE MOTION WAS PASSED BY A VOTE OF 7-0.

12b. Commission Vice Chair Appointment for Remainder of 2008

Chairman McClelland opened nominations of Commission Vice Chair.

THE MOTION WAS MADE (Curless /B. Leonard) to nominate Commissioner Patrick Whitchurch as Commission Vice Chair.



THE MOTION WAS PASSED BY A VOTE OF 7-0.

13. Inquiries and Pending Applications

George Williamson notified the commission that the Humboldt County Planning Commission has recently recommended approval of the Samoa Town Master Plan General Plan and Zoning Ordinance Amendments to the County Board of Supervisors, and that if the amendments are approved, the Town of Samoa may be subdivided, which would necessitate a change in service delivery. The Samoa Pacific Group is in discussion with Kurt Kramer, a Fairhaven property owner about service provider options they have available to them.

Chairman McClelland directed staff to review the option of sharing facilities with Manila CSD, in order to eliminate duplication of staffing and facilities.

Mr. Williamson discussed the phone inquiry from Eureka City staff, who has received a request to extend water services to the Indianola area, citing conditions for water quality. Discussions are also taking place with Humboldt Community Services District to address the issue.

Chairman McClelland noted that the area is located within an Urban Service Area that was established by the county and is expected to conduct an infrastructure analysis as part of the County's General Plan Update.

14. Public Appearances

There were no public appearances

15. Correspondence

George Williamson presented a letter of appreciation to Marty McClelland for his eleven years of service as Chairman to the Local Agency Formation Commission.

16. Adjournment

The meeting was adjourned at 9:45 AM.



ATTACHMENT 5 – STAFF REPORT

HEARING DATE: March 26, 2008
TO: Humboldt Local Agency Formation Commission
PREPARED BY: George Williamson AICP, Executive Officer
Amber Jamieson, Clerk
SUBJECT Municipal Service Reviews for selected member agencies

Recommendation

Please review and determine that the spheres of influence (SOI) and Municipal Service Reviews (MSR) are adequate and adopt a resolution approving the following agency MSRs, which are available for review on the www.humboldtlafo.org website:

The Humboldt and Orick Community Services Districts; and the Fortuna Fire Protection District.

Discussion

Cortese Knox Hertzberg Act Sections 56425 and 56430 state that “the commission shall, as necessary, review and update each sphere of influence,” and “in order to prepare and to update spheres of influence in accordance with Section 56425, the commission shall conduct a service review of the municipal services provided in the county or other appropriate area designated by the commission.”

LAFCo staff has reviewed the SOI and has conducted a MSR for the member agency or organization listed above. LAFCo staff recommends that the commission review and adopt the MSRs for the Cities of Blue Lake and Trinidad; the Fieldbrook, Humboldt, Orick, Redway and Willow Creek Community Services Districts; and the Arcata and Fortuna Fire Protection Districts.

This matter has been noticed as a public hearing and the selected member agencies and organizations have each been notified in compliance with state law. Each MSR includes a map of the agency or District service area and SOI.

In each MSR, written statement of determination has been made for each of the following topics:

1. Infrastructure needs or deficiencies;
2. Growth and population projections for the affected area;
3. Financing constraints and opportunities;
4. Cost avoidance opportunities;
5. Opportunities for rate restructuring;
6. Opportunities for shared facilities;
7. Government structure options;
8. Evaluation of management efficiencies; and
9. Local accountability and governance.



RESOLUTION 08-10

RESOLUTION OF THE HUMBOLDT LOCAL AGENCY FORMATION COMMISSION

APPROVING A MUNICIPAL SERVICES REVIEW FOR THE HUMBOLDT COMMUNITY SERVICE DISTRICT

WHEREAS, the fundamental role of the Humboldt LAFCo is to implement the Cortese-Knox-Hertzberg Act (The Act) consistent with local conditions and circumstances. The Act guides LAFCo's decisions; and

WHEREAS, as set fourth in § 56425 (g) of The Act, on or before January 1, 2008, and every five years thereafter, Humboldt LAFCo shall review and update each Sphere of Influence (SOI). Additionally, a Municipal Service Review (MSR) shall be conducted with, or in conjunction with the action to establish or to update a SOI pursuant to The Act. Together, the SOI and MSR documents analyze the District's ability to serve existing and future residents; and

WHEREAS, the Executive Officer prepared a Municipal Service Review, including the recommendation to adopt the Municipal Service Review for the Humboldt Community Services District; and

WHEREAS, the Commission heard fully and considered all of the evidence presented at a public meeting held on March 26, 2008; and

WHEREAS, the Commission considered all the factors required by law under Sections 56425 and 56430 of the California Government Code.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That all the foregoing recitations are true and correct.
2. That the Commission hereby determines that this proposal qualifies for a general exemption under CEQA because there is no possibility that it will adversely affect the environment [CEQA Guidelines, Section 15061 (b)(3)].
3. That recommendation to affirm the existing sphere of influence for the Humboldt Community Services District is APPROVED.
4. This Municipal Service Review is assigned the following distinctive short-term designation:
HUMBOLDT COMMUNITY SERVICES DISTRICT
MUNICIPAL SERVICE REVIEW



5. The Municipal Service Review for the Humboldt Community Services District is hereby adopted including the sphere of influence as shown in Figure 1 of the Municipal Service Review.
6. Pursuant to Section 56425 of the Government Code, the Commission makes the statements of determinations in the attached staff report.
7. The effective date of this Municipal Service Review shall be final upon the receipt by the Executive Officer of a written statement by the Humboldt Community Services District pursuant to Section 56425 (i) of the Government Code.
8. The Executive Officer shall revise the official records of the Commission to reflect any changes to the sphere of influence or Municipal Service Review.

The foregoing resolution was duly and regularly adopted by the Local Agency Formation Commission of the County of Humboldt, State of California.

PASSED AND ADOPTED at a regular meeting of the Local Agency Formation Commission of the County of Humboldt, State of California, on the 26th day of March 2008, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Roger Rodoni, Chairman
Humboldt LAFCo

Attest:

George Williamson, LAFCo Executive Officer
Humboldt LAFCo



RESOLUTION 08-11

RESOLUTION OF THE HUMBOLDT LOCAL AGENCY FORMATION COMMISSION APPROVING A MUNICIPAL SERVICES REVIEW FOR THE ORICK COMMUNITY SERVICES DISTRICT

WHEREAS, the fundamental role of the Humboldt LAFCo is to implement the Cortese-Knox-Hertzberg Act (The Act) consistent with local conditions and circumstances. The Act guides LAFCo's decisions; and

WHEREAS, as set fourth in § 56425 (g) of The Act, on or before January 1, 2008, and every five years thereafter, Humboldt LAFCo shall review and update each Sphere of Influence (SOI). Additionally, a Municipal Service Review (MSR) shall be conducted with, or in conjunction with the action to establish or to update a SOI pursuant to The Act. Together, the SOI and MSR documents analyze the District's ability to serve existing and future residents; and

WHEREAS, the Executive Officer prepared a Municipal Service Review, including the recommendation to adopt the Municipal Service Review for the ORICK COMMUNITY SERVICES DISTRICT; and

WHEREAS, the Commission heard fully and considered all of the evidence presented at a public meeting held on March 26, 2008; and

WHEREAS, the Commission considered all the factors required by law under Section 56425 of the California Government Code.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That all the foregoing recitations are true and correct.
2. That the Commission hereby determines that this proposal qualifies for a general exemption under CEQA because there is no possibility that it will adversely affect the environment [CEQA Guidelines, Section 15061 (b)(3)].
3. That recommendation to affirm the existing sphere of influence for the Orick Community Services District is APPROVED.
4. This Municipal Service Review is assigned the following distinctive short-term designation:
**ORICK COMMUNITY SERVICES DISTRICT
MUNICIPAL SERVICE REVIEW**



5. The Municipal Service Review for the Orick Community Services District is hereby adopted including the sphere of influence as shown in Figure 1 of the Municipal Service Review.

6. Pursuant to Section 56425 of the Government Code, the Commission makes the statements of determinations in the attached staff report.

7. The effective date of this Municipal Service Review shall be final upon the receipt by the Executive Officer of a written statement by the Orick Community Services District pursuant to Section 56425 (i) of the Government Code.

8. The Executive Officer shall revise the official records of the Commission to reflect any changes to the sphere of influence or Municipal Service Review.

PASSED AND ADOPTED at a regular meeting of the Local Agency Formation Commission of the County of Humboldt, State of California, on the 26th day of March 2008, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Roger Rodoni, Chairman
Humboldt LAFCo

Attest:

George Williamson, LAFCo Executive Officer
Humboldt LAFCo



RESOLUTION 08-12

RESOLUTION OF THE HUMBOLDT LOCAL AGENCY FORMATION COMMISSION

APPROVING A MUNICIPAL SERVICES REVIEW FOR THE FORTUNA FIRE PROTECTION DISTRICT

WHEREAS, the fundamental role of the Humboldt LAFCo is to implement the Cortese-Knox-Hertzberg Act (The Act) consistent with local conditions and circumstances. The Act guides LAFCo's decisions; and

WHEREAS, as set fourth in § 56425 (g) of The Act, on or before January 1, 2008, and every five years thereafter, Humboldt LAFCo shall review and update each Sphere of Influence (SOI). Additionally, a Municipal Service Review (MSR) shall be conducted with, or in conjunction with the action to establish or to update a SOI pursuant to The Act. Together, the SOI and MSR documents analyze the District's ability to serve existing and future residents; and

WHEREAS, the Executive Officer prepared a Municipal Service Review, including the recommendation to adopt the Municipal Service Review for the Fortuna Fire Protection District; and

WHEREAS, the Commission heard fully and considered all of the evidence presented at a public meeting held on March 26, 2008; and

WHEREAS, the Commission considered all the factors required by law under Section 56425 of the California Government Code.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That all the foregoing recitations are true and correct.
2. That the Commission hereby determines that this proposal qualifies for a general exemption under CEQA because there is no possibility that it will adversely affect the environment [CEQA Guidelines, Section 15061 (b)(3)].
3. That recommendation to affirm the existing sphere of influence for the Fortuna Fire Protection District is APPROVED.
4. This Municipal Service Review is assigned the following distinctive short-term designation:
FORTUNA FIRE PROTECTION DISTRICT MUNICIPAL SERVICE REVIEW
5. The Municipal Service Review for the Fortuna Fire Protection District is hereby adopted



including the sphere of influence as shown in Figure 1 of the Municipal Service Review.

6. Pursuant to Section 56425 of the Government Code, the Commission makes the statements of determinations in the attached staff report.

7. The effective date of this Municipal Service Review shall be final upon the receipt by the Executive Officer of a written statement by the Fortuna Fire Protection District pursuant to Section 56425 (i) of the Government Code.

8. The Executive Officer shall revise the official records of the Commission to reflect any changes to the sphere of influence or Municipal Service Review.

The foregoing resolution was duly and regularly adopted by the Local Agency Formation Commission of the County of Humboldt, State of California.

PASSED AND ADOPTED at a regular meeting of the Local Agency Formation Commission of the County of Humboldt, State of California, on the 26th day of March 2008, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Roger Rodoni, Chairman
Humboldt LAFCo

Attest:

George Williamson, LAFCo Executive Officer



ATTACHMENT 6 – STAFF REPORT

DATE: March 26, 2008
TO: Humboldt Local Agency Formation Commission
FROM: Daniel Hamilton, Contract LAFCo staff
SUBJECT: Status Report – Scotia CSD Formation

Recommendation

By order of the Chair, with concurrence of the Commission, receive and file this report.

Discussion

On December 20, 2007, staff provided the applicant with a letter detailing the required information necessary to complete the application for the formation of a Community Services District (CSD) to assume and provide municipal services to the Scotia area. The following items were listed as incomplete:

1. Certified Environmental Impact Report
2. Municipal Service Review (MSR) and Supporting Financial Information
 - a. Financial Viability
 - b. Engineering Plans
 - c. MSR Analysis

The applicant, James Shanks of Pacific Lumber Company (PALCO), requested the formation of the CSD, creation of a Sphere of Influence, and a petition for proposal signed by 85 residents of the area. The proposal included the CSD provision of water, wastewater, storm drainage, street lighting, parks, recreation, open space, road maintenance, landscape maintenance, and fire protection within the proposed boundaries. These services are provided by various agencies at present, as well as private providers. In addition to the LAFCo applications, PALCO has applied to the County of Humboldt for a General Plan Amendment, Zoning Amendment and Major Subdivision for the Town of Scotia.

On February 25, 2008, staff reviewed and provided the County planning staff with a response letter to the Scotia Draft Program Environmental Impact Report (DPEIR). Staff has requested that the EIR address several concerns, including revised to include project-specific details of the County's actions and the mandatory improvements to the water, wastewater, and drainage systems necessary to support CSD formation. The letter also requested a greater consideration of LAFCo actions and processes in the project description. A full copy of this letter is included as an appendix to this staff report. The Final PEIR has yet to be completed and certified by the County.

As of March 18, 2007, the applicant has not provided the updated documentation requested to complete the application. The applicant's consultant, Arnie Herskovic of SHN, has stated that the Revised Financial Summary is currently circulating for internal review. Mr. Herskovic has not indicated when the Revised Financial Summary will be available for LAFCo review. PMC staff has continued to work with SHN and Palco to provide more detailed information on the financial viability of the proposed CSD, as well as financial analysis of the alternative proposal of annexation of the Scotia site to the City of Rio Dell.

In addition, the applicant's consulting services with SHN are currently on hold, pending the outcome of a court ruling pertaining to the various options for acquisition of PALCO property. Mr. Herskovic stated that a court ruling is anticipated around April 1. This would further delay the applicant's submittal of the requested documentation.

Incomplete Application Materials

1. Certified Environmental Impact Report: Humboldt LAFCo policies and procedures require a completed CEQA document, inclusive of all aspects of the project description, to be provided with the application. The Draft EIR was recently released by the County, and the public comment period closed on February 25, 2008. LAFCo staff provided comments regarding the Draft EIR on February 25, 2008. The County's staff has not stated when the certified Final EIR is expected to be completed and certified by the County.
2. Municipal Service Review (MSR) and Supporting Financial Information: LAFCo staff reviewed the MSR and provided several comments on the assumptions made within the report, as well as the specific language used within the report. The following were specific issues to be addressed:
 - a. Financial Viability – A comprehensive review of the financial analysis in the MSR has been provided to the applicant. Additional justification is required to validate assumptions made regarding projected increases in property values, additional discussion of probable Gann limits, and contingency planning for a failure of residents to approve user fees necessary to ensure financial solvency. See Attachment 6-3.
 - b. Engineering Plans – A comprehensive review of the engineering plans and programs has been provided to the applicant. The review indicates that there is additional work to be done, including storm drainage connection planning, system condition verification, financial estimates to be provided for sewer lining, feasibility of a lift station/wet well solution (rather than individual pumps), and others. See attachment 6-2.
 - c. MSR Growth Analysis – The analysis did not contain a discussion on the probable growth in the area over the next 20 years.
 - d. MSR Infrastructure Analysis – The analysis contained within this section of the MSR will require revisions to improve the readability and organization of the information. Suggestions on this will be provided with the full markup of the document.

- e. MSR Government Structure Analysis – The analysis did not contain a discussion justifying the formation of a CSD as the preferred option to ensure the adequate provision of municipal services for the area. In addition, the Commission requested, at its January 2008 meeting, that the MSR include more detail within the government structure section regarding the viability of an annexation of the site to the City of Rio Dell.
- f. SOI Determinations – The analysis did not include a statement for all nine Sphere of Influence determinations, as required by Humboldt LAFCo Guidelines.

Environmental Analysis

An Environmental Impact Report is required for the project, which is being prepared by the County, as lead agency. LAFCo will serve as a responsible agency, adopting the EIR once it is completed and certified by the County. The EIR has been released in Draft stage. LAFCo staff provided comments on the Draft EIR on February 25, 2008. Following the County's responses to comments, inclusion of remaining sections, and other information, the County needs to certify the Final EIR. Once completed, the EIR is required to be submitted to LAFCo as part of the application materials.

Based on the record that has been supplied to LAFCo and based the review conducted by LAFCo staff, this application has not provided additional sufficient information to make the required determinations and findings. Thus, the project remains incomplete.

Conclusions

The application for the formation of the Scotia Community Services District remains incomplete, as the required environmental documentation, CSD financial viability assessment, infrastructure improvement documentation, and MSR are still outstanding. The application will continue to be processed by staff, with changes made to the supporting documentation needed. As requested by the Commission, the application will be brought before the LAFCo at a special study session once the Final Environmental Impact Report is certified by the County. The project is anticipated to be brought formally before the Commission later in the year.

Attachments

Attachment 6-1: LAFCo comment letter on County DEIR



ATTACHMENT 6-1

February 25, 2008

Michael Wheeler
Humboldt County Planning
3015 H Street
Eureka, CA 95501

RE: Draft Environmental Impact Report for General Plan Amendment, Zone Reclassification, and Final Map Subdivision, Town of Scotia (State Clearinghouse No. 2007052042).

Mr. Wheeler,

Thank you for the opportunity to comment on the Draft Program Environmental Impact Report (EIR) for General Plan Amendment, Zone Reclassification, and Final Map Subdivision, Town of Scotia (State Clearinghouse No. 2007052042). The proposed project would include the subdivision of the town of Scotia into residential and commercial lots. The majority of the lots are already developed with residences and commercial uses. There are two commercial parcels and three residential parcels which would eventually be developed, as a result of the proposed project. Additionally, the project would create a Community Services District (CSD) and would result in the transfer of all of the services currently managed by Pacific Lumber Company (PALCO) to the Scotia CSD. The DEIR should fully consider the impacts of the project, including the development potential of the undeveloped lots and the required improvements necessary to support the project, as defined in the DEIR.

Humboldt Local Agency Formation Commission (LAFCo) has reviewed the DEIR and has several comments on the DEIR. Please address the following concerns.

General Comments: The Introduction and various sections of the DEIR indicate that the document will serve as a Program Environmental Impact Report (PEIR) for the project. However, many portions of the project are in their final discretionary stages, such as the Tentative Subdivision Map and CSD formation. The detail and specificity of the information available for these actions necessitates a project-level analysis. With no additional discretionary actions by the County, project-level analysis would not occur unless considered in this document. It is essential that this EIR be revised to include project-specific details of these actions, including the mandatory improvements to the water, wastewater, and drainage systems necessary to support CSD formation.

Page i: The Introduction indicates that “The CSD would be administered by an elected board of directors, which would maintain the same duties and responsibilities as management under a city council.”



The actual services provided by the CSD would be limited to those identified on the enabling legislation and formalized within the LAFCO application. The duties and responsibilities of the CSD will be limited and will not be equivalent to those of a city council. For clarification on the services to be included within the CSD, please refer to the application filed with Humboldt LAFCo.

Page ix: Environmentally Superior Alternative; this section indicates that this alternative is superior because it has less damage to the environment, and “meets the objectives of PALCO”, however; Humboldt County is the lead agency for the proposed project. Project objectives should be identified as the County’s objectives, not the objectives of PALCO. The alternatives section should be revised to reflect objectives of the County for the project, and the alternatives reviewed for meeting these objectives.

Page xii and xiii: The Draft EIR indicates that no impacts are expected from the project relative to land uses, public services, utilities, and traffic. This statement is factually incorrect as there are individual commercial, industrial, and residential lots being created by the project, each with the potential to affect these environmental topic areas. A program-level EIR must consider the potential impacts of development of such parcels. The analysis should include a full quantification of the maximum allowable development on these parcels, including the likely air quality, noise, land use, service, utility, and traffic impacts anticipated to occur from development and redevelopment on the site. This analysis must reflect the allowable densities and setbacks set forth by the General Plan and Zoning designations on the site.

Introduction, Pages 1-16 through 1-20: This section does not provide sufficient consideration of infrastructure improvements necessary to support the project. Consistent with the pending application for CSD formation with Humboldt LAFCo, formation of the CSD requires major improvements and upgrades to the existing systems for drainage, sewer, and water services. The details of these improvements are known and are essential for formation of the CSD and operation of the system to support the project. The DEIR needs to include a full listing of the improvements required, and evaluate these improvements for impacts to all environmental topics. At a minimum, this should include analysis of impacts to air quality, biology, geology, hydrology, noise, utilities, public services, and traffic.

Section 2.3 Public Services: This section should include a discussion of call volumes and response times for both police and fire protection. Additionally, the section covering fire protection should include a discussion of water pressure. This information is available and necessary to make a reasoned conclusion regarding the adequacy of services.

The full listing of public services to be provided by the CSD is included within current application materials at LAFCo, and is available to the County. Specifically, the information is included within the Municipal Service Review and Plan for Services submitted to LAFCo as part of the CSD formation application. All improvements necessary to serve the project are required to be included and considered within the DEIR, and must be evaluated for their impacts to the environment.



The DEIR analysis must also be revised to reflect the potential increases in service demands associated with buildout of the project. With vacant lots included within the subdivision, there is substantial opportunity for increased demand on public services. The specific demand must be quantified and analyzed within this section.

Section 2.4 Utilities and Services: In addition, the DEIR makes numerous references to the lack of certainty regarding the services to be provided by the Scotia CSD, and provides no information on the improvements to the water, wastewater, drainage, and other systems necessary to serve the project. While the land uses are developed, transfer of these utility systems to a public entity such as the Scotia CSD will require numerous upgrades and improvements.

Specific statements within this section of the DEIR do not reflect the requirements necessary to adequately serve the residents of the proposed project. These are documented below.

The DEIR indicates that the project should not require improvements to the water system. This is factually incorrect. Improvements needed within the water system are documented in the Municipal Service Review at LAFCo. Improvements include replacement of water distribution lines, installation of water meters, relocated lines, combination of potable/fire suppression water systems, seismic upgrades to the Water Treatment Facility, and installation of turbidity meters. Each of these actions is necessary as part of the project description, and must be analyzed in full detail.

Improvements to the wastewater system are also needed to serve the project, and must be documented and analyzed within the EIR. Improvements needed within the wastewater system are documented in the Municipal Service Review at LAFCo. The Municipal Service Review for the CSD formation indicates that “a majority of the [wastewater] system needs to be replaced.” Improvements necessary to serve the proposed EIR project description include: relocation of the entire collection system to align with rights-of-way, replacement of all service laterals, new manholes and cleanouts, lining of Mill A and B lines, and treatment plant improvements. Each of these actions is necessary as part of the project description, and must be analyzed in full detail.

Improvements to the storm drainage system are also needed to serve the project, and must be documented and analyzed within the EIR. Improvements needed within the storm drainage system are documented in the Municipal Service Review at LAFCo. Improvements necessary to serve the proposed EIR project description include: replacement of storm drainage lines and pipes, installation of new drain inlets and manholes, and repair of existing inlets and manholes on industrial properties within the project area. Each of these actions is necessary as part of the project description, and must be analyzed in full detail.

Transportation: No impacts to transportation or roadways are identified resulting from improvements and realignments of public facilities. Please refer to the Town of Scotia Community Service District Municipal Service Review (November 2007), Section 3.4: Circulation for a discussion of impacts to roadway systems anticipated by the proposed CSD formation. Please include a discussion of impacts and planned improvements to the roadway



system that would result from the improvements required to the utility and service systems within Scotia, resulting from the proposed project.

Alternatives: The No Project Alternative is identified as having no environmental impacts to service provision or impacts resulting from service and utility system upgrades. Additionally, Alternative B – Homeowners Association and Private Utilities is identified as having no impacts related to service provision, or impacts resulting from service and utility system upgrades.

Under both of these alternatives, no impacts related to service or utility systems are identified. However; the utility service system upgrades that are anticipated with the proposed project would also be required under this alternative. These improvements are analyzed in detail in the Town of Scotia Community Service District Municipal Service Review (November 2007) and are summarized above under Utilities comments. Improvements to service systems and utilities within the town of Scotia are anticipated under both of these alternatives. The impacts associated with these improvements must be identified and discussed within the analysis of both the No Project Alternative and Alternative B – Homeowners Association and Private Utilities.

Additionally, the alternative considering annexation to the City of Rio Dell must provide detailed information regarding the proposed differences in improvements and service levels from the proposed project. The current analysis does not sufficiently identify improvements required by the City, nor does it make either a qualitative or quantitative evaluation of the differences of such standards. Revise the EIR to reflect this information, all of which is readily available through public sources (Humboldt County, Humboldt LAFCo, and City of Rio Dell).

LAFCo thanks you for the opportunity to comment on this EIR, and requests adequate consideration and review time for the revised Draft EIR and Final EIR, as they are made available. Please ensure LAFCo receives at least three copies of all reports, and that the accompanying notice clarifies the review periods in which responsible and trustee public agencies may comment.

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel Hamilton". The signature is fluid and cursive, with a long horizontal stroke at the end.

Daniel Hamilton, AICP
Executive Officer, Humboldt LAFCo



ATTACHMENT 7 - BUDGET REPORT

MEETING DATE: March 26, 2008
TO: Humboldt Local Agency Formation Commission
FROM: George Williamson AICP, Executive Officer
SUBJECT: 2008 Budget Report through March and Draft 2008 09 Budget

Recommendation

By order of the Chair, with concurrence of the Commission, receive and file the budget report and give direction to staff for 2008/09 Budget. A revised budget will be brought back to the Commission in May for adoption.

Discussion

The following is a budget summary for the LAFCo Account, as provided by the Humboldt County Auditor's Office on March 18, 2008.

Account	Description	Actual
11	Cash	\$65,110.00
23	Checks Payable	\$6,156.80
401000	Interest	\$304.38
671181&2	Cities & Districts	\$72,504.00
808000	Trust Fund Revenue	\$78,887.00
2106	Communications	\$96.30
2115	Memberships	\$4,880.00
2118	Professional & Special Service	\$86,633.72
2123	Special Departmental Expense	\$300.00
2125	Transportation & Travel	\$534.78
2166	Professional Services-Area 6	\$0.00
3940	Central Service Charges	\$296.83
	Revenue Total	\$151,695.38
	Less Appropriations Total	\$92,741.63
	Remaining amount available	\$58,953.75

Attachment #7 FY 2008-09 Draft LAFCo Budget 2008 09

	Fund 3806	BU #284	
	Revenue		
671183	County	\$36,566	
671181	Cities	\$36,566	
671182	Special Districts	\$36,566	
	<i>Total Revenues</i>	\$109,699	
	Application Fees	\$0	To be collected from applicant
	Services & Supplies		
2118	Professional Services		
	Planwest – staffing services	55,290	Administrative, Office, Website, Telecomm, Travel, Training
	Planwest & PMC	24,500	MSR/SOI Reviews & Updates see Attachment 8 Work Plan
	Jeff Guttero	\$8,000	based on 40 hours @ \$200/hour
	Winzler & Kelly	0	as needed, applicant reimbursed
	Roberts, Kemp & Associates	0	as needed, applicant reimbursed
	Best, Best & Krieger	0	as needed, applicant reimbursed
2110	Insurance	\$2,500	based on SDRMA 2007 Cost
2115	Memberships & Materials	\$2,500	based on FY 2007-08 costs
2125	Commissioner Reimbursements	\$2,600	based on 8 meetings
2020	Contingency	\$14,309	based on 15% of costs
	<i>Total Appropriations</i>	\$109,699	
	Total	\$109,699	
	Ongoing	\$85,199	
	One-Time	\$24,500	

Proposed 2008-09 Budget is approximately \$900 more than 2007-08 Budget. One time expense proposed to allow for continued preparation of MSRs and SOIs as indicated in the 2008-09 MSR/SOI work plan – Attachment 8 and scheduled in the compliance work plan- Attachment 9, included in the Commission’s March 2008 packet. It is expected that the Scotia CSD formation application will continue into the 2008-09 fiscal year. Any continuing costs associated with this application review to be paid by PALCO. Annexations, Sphere of Influence and services expansions are also anticipated. The application review costs, environmental analysis and related work by LAFCo contract staff would be the responsibility of the applicant.



**ATTACHMENT 8 - COMPLIANCE WORK PLAN – MARCH 26, 2008 HEARING
MUNICIPAL SERVICES REVIEW (MSR) & SPHERE OF INFLUENCE (SOI) UPDATES**

Agency Name	SOI & MSR Status	LAFCo Coordination with Agency	Action Taken	Action in 2008
CITIES				
CITY OF ARCATA	Last Update: 2000 Awaiting annexations	MSR & SOI Status letter and notification of no annexations accepted until LAFCo action in 2008.		MSR Review July 2008
CITY OF BLUE LAKE	Last Update: 2002	Commission action taken December 2007		MSR Review May 2008
CITY OF EUREKA	Last Update: 2001	MSR & SOI Status letter and notification of no annexations accepted until LAFCo action in 2008.		MSR Review July 2008
CITY OF FERNDALE	Last Update :January 2008	Commission action taken December 2007	MSR Approved December 2007	
CITY OF FORTUNA	Last Update: January 2008v Updating General Plan	Commission action taken January 2008	MSR Approved January 2008	
CITY OF RIO DELL	Last Update: January 2008 Updating General Plan	MSR & SOI Status letter and notification of no annexations accepted until LAFCo action in 2008.	MSR Approved January 2008	
CITY OF TRINIDAD	Last Update: (5 years +) Updating General Plan	MSR & SOI Status letter and notification of no annexations accepted until LAFCo action in 2008.		MSR Review May 2008
COMMUNITY SERVICE DISTRICTS				
BIG LAGOON	SOI Affirmed 2007; Last MSR Update: 2003- Draft	Letter requesting confirmation of 2007 Commission Action on SOI	SOI Affirmed in 2007	MSR Review July 2008
BRICELAND	Last Update: 2003 – Draft MSR	Review in 2008		MSR Review July 2008
FIELDBROOK	Last Update: (more than 5 years)	MSR & SOI Status letter and notification of scheduled commission action March 2008.		MSR Review May 2008

Agency Name	SOI & MSR Status	LAFCo Coordination with Agency	Action Taken	Action in 2008
HUMBOLDT	Last Update: 2000 MSR	MSR & SOI Status letter and notification of scheduled commission action March 2008.		MSR Review March 2008
LOLETA	Last Update: 2003 MSR	Contact in 2008		MSR Review May 2008
MANILA	Last Update: December 2008	Commission action taken December 2007	MSR Approved January 2008	
MCKINLEYVILLE	SOI Affirmed; Last MSR Update: 2001	MSR Status letter and notification of no annexations accepted until LAFCo action in 2008.	SOI Affirmed in 2007	MSR Review July 2008
ORICK	Last Update: 2003- Draft MSR	MSR & SOI Status letter and notification of scheduled commission action March 2008.		MSR Review: March 2008
ORLEANS	SOI Affirmed 2007	MSR Status letter and notification of no annexations accepted until LAFCo action in 2008.	SOI Affirmed in 2007	MSR Review July 2008
PALMER CREEK	Last SOI & MSR Update: 2000	Commission action taken December 2007	MSR Approved December 2007	
PATRICK CREEK	SOI & MSR Approved January 2008	Commission Action taken January 2008	MSR Approved January 2008	
REDWAY	Last MSR Update: 2003- Draft	MSR Status letter and notification of no annexations accepted until LAFCo action in 2008.		MSR Review: May 2008
RIVERSIDE	Last Update: 2003- Draft MSR	Commission action taken December 2007	MSR Approved December 2007	
WESTHAVEN	Last Update: 2003- Draft MSR	Commission action taken December 2007	MSR Approved December 2007	
WILLOW CREEK	Last Update: 2003- Draft MSR	MSR & SOI Status letter and notification of scheduled commission action March 2008.		MSR Review: May 2008
COUNTY WATER DISTRICTS				
ALDERPOINT WATER	SOI Affirmed 2007; Last MSR Update: 2004- Draft	Letter requesting confirmation of 2007 Commission Action on SOI. Next MSR update due 2009	SOI Affirmed in 2007	MSR Review: Sept 2008
HUMBOLDT BAY MUNICIPAL WATER	SOI Affirmed 2007; Last MSR Update: 2001	Letter requesting confirmation of 2007 Commission Action on SOI	SOI Affirmed in 2007	MSR Review: Sept 2008
HYDESVILLE WATER	SOI & MSR Approved	Commission action taken December 2007	MSR Approved	

Agency Name	SOI & MSR Status	LAFCo Coordination with Agency	Action Taken	Action in 2008
JACOBY CREEK WATER	SOI Affirmed 2007	Letter requesting confirmation of 2007 Commission Action on SOI	SOI Affirmed in 2007	MSR Review: Sept 2008
COUNTY FIRE DISTRICTS				
ARCATA FIRE	Being analyzed by LAFCo staff	MSR Status letter and notification of no annexations accepted until LAFCo action in 2008.		MSR Review: May 2008
BLUE LAKE FIRE	SOI Affirmed 2007	Letter requesting confirmation of 2007 Commission Action on SOI	SOI Affirmed in 2007	MSR Review: July 2008
CARLOTTA CSD	SOI Affirmed 2007	Letter requesting confirmation of 2007 Commission Action on SOI	SOI Affirmed in 2007	MSR Review: July 2008
FERNDALE FIRE	MSR Approved January 2008	Commission action taken December 2007	MSR Approved December 2007	
FORTUNA FIRE	Being analyzed by LAFCo staff	MSR & SOI Status letter and notification of scheduled commission action March 2008.		MSR Review March 2008
GARBERVILLE FIRE	SOI Affirmed 2007	Letter requesting confirmation of 2007 Commission Action on SOI	SOI Affirmed in 2007	MSR Review: July 2008
HUMBOLDT FIRE	SOI Affirmed 2007; Last MSR Update: 2000	Letter requesting confirmation of 2007 Commission Action on SOI	SOI Affirmed in 2007	MSR Review: July 2008
KNEELAND FIRE	Last SOI & MSR Update: 2005	Contact in 2010.		None necessary
LOLETA FIRE	SOI & MSR Approved December 2007	Commission action taken December 2007	MSR Approved December 2007	
MYERS FLAT FIRE	SOI affirmed 2007	Letter requesting confirmation of 2007 Commission Action on SOI	SOI Affirmed in 2007	MSR Review: July 2008
PETROLIA FIRE	Last Update: 2005 SOI & MSR	Contact in 2010.		None necessary
REDWAY FIRE	SOI affirmed 2007 Last MSR Update 2003	Letter requesting confirmation of 2007 Commission Action on SOI	SOI Affirmed in 2007	
RIO DELL FIRE	SOI and MSR approved January 2008	Commission action taken January 2008.	MSR Approved January 2008	
SAMOA PENINSULA FIRE	Being analyzed by LAFCo staff	MSR & SOI Status letter and notification of no annexations accepted until LAFCo action in 2008.		MSR Review: July 2008

Agency Name	SOI & MSR Status	LAFCo Coordination with Agency	Action Taken	Action in 2008
TELEGRAPH	Last MSR & SOI Update: 2005	Contact in 2010.		None necessary
WHITETHORN	Last MSR & SOI Update: 2005	Contact in 2010.		None necessary
WILLOW CREEK FIRE	SOI Affirmed 2007	Letter requesting confirmation of 2007 Commission Action on SOI	SOI Affirmed in 2007	MSR Review July 2008
OTHER DISTRICTS				
CSA #4 TRINIDAD CAL FIRE	SOI Affirmed 2007	Letter requesting confirmation of 2007 Commission Action on SOI.	SOI Affirmed in 2007	MSR Review July 2008
HUMBOLDT COUNTY RCD	SOI Affirmed 2007	Letter requesting confirmation of 2007 Commission Action on SOI	SOI Affirmed in 2007	MSR Review July 2008
FORTUNA CEMETERY	SOI Affirmed 2007	Letter requesting confirmation of 2007 Commission Action on SOI	SOI Affirmed in 2007	MSR Review Sept. 2008
GARBERVILLE SANITARY	Last MSR & SOI Update 2004	Agency contacted LAFCo about pending annexation.		None necessary
HUM BAY HARBOR & REC. & CONS. DIST	Being analyzed by LAFCo staff	MSR & SOI Status letter and notification of scheduled commission action in 2008.		MSR Review: May 2008
NO. HUM PARK & REC	SOI Affirmed 2007	Letter requesting confirmation of 2007 Commission Action on SOI	SOI Affirmed in 2007	MSR Review Sept. 2008
PETROLIA CEMETERY	SOI Affirmed 2007	Letter requesting confirmation of 2007 Commission Action on SOI	SOI Affirmed in 2007	MSR Review Sept. 2008
RESORT IMP. DISTRICT 1	SOI Affirmed 2007	MSR Status letter and notification of no annexations accepted until LAFCo action in 2008.	SOI Affirmed in 2007	MSR Review Nov 2008
SO. HUMBOLDT HEALTHCARE	SOI Affirmed 2007	Letter requesting confirmation of 2007 Commission Action on SOI.	SOI Affirmed in 2007	MSR Review Nov 2008
TRINIDAD VOLUNTEER FIRE DEPT	SOI Affirmed 2007	Letter requesting confirmation of 2007 Commission Action on SOI	SOI Affirmed in 2007	MSR Review Nov 2008

1. Pending MSRs are tentatively scheduled. Actual hearing dependent on receipt of requested information before the hearing date



ATTACHMENT 9 – FISCAL YEAR 2008-09 MSR, SOI WORK PLAN

MEETING DATE: March 26, 2008
TO: Humboldt Local Agency Formation Commission
FROM: George Williamson AICP, Executive Officer
SUBJECT: Fiscal Year 2008-09 MSR, SOI Work Plan

Recommendation

By order of the Chair, with concurrence of the Commission, receive and file this report.

Discussion

Municipal Services Reviews & Sphere of Influence Updates for the 2008-09 Fiscal Year:

City of Arcata
City of Eureka
Big Lagoon Community Services District
Briceland Community Services District
McKinleyville Community Services District
Orleans Community Services District
Alderpoint Water District
Humboldt Bay Municipal Water District
Hydesville Water District
Jacoby Creek Water District
Blue Lake Fire District
Carlotta Community Services District
Garberville Fire District
Humboldt Fire District
Myers Flat Fire
Samoa Peninsula Fire District
Willow Creek Fire District
CSA #4 Trinidad
Humboldt County Resource Conservation District
Fortuna Cemetery District
Northern Humboldt Park & Recreation District
Petrolia Cemetery District
Resort Improvement District 1 (Shelter Cove)
Southern Humboldt Healthcare District
Trinidad Volunteer Fire Department



ATTACHMENT 10 – REVIEW OF PENDING ANNEXATIONS

MEETING DATE: March 26, 2008
TO: Humboldt Local Agency Formation Commission
FROM: George Williamson AICP, Executive Officer
SUBJECT: Review of Pending Annexations & Related Actions

Recommendation

By order of the Chair, with concurrence of the Commission, receive and file this report.

Discussion

The following is an update on Rio Dell, Arcata and Fortuna annexations previously reported on by LAFCo staff:

City of Rio Dell

The City is continuing to consider annexation requests for the Bluer Slide Road area adjacent to the northeast portion of the City, and the proposed annexation of the Eel River Sawmill site. The Eel River sawmill site would accommodate industrial and commercial uses, and is being considered as a site for the City Wastewater Treatment Facility. The City is in the process of preparing a Final EIR for the Wastewater Treatment Facility, and will be releasing a Draft Program EIR for their General Plan Update subsequent to Wastewater Treatment Facility Final EIR certification.

City of Arcata

The Creek Side Homes Annexation (formerly the Foster Avenue Annexation) is on hold pending studies on potential contamination requested by the Regional Water Quality Control Board. The City is also in the process of considering General Plan Amendments and Zoning Amendments in conjunction with their Land Use Code Update. One of the General Plan Amendments will be to modify policy language for emergency annexations and sewer hookups for public health purposes.

City of Fortuna

The City is considering three annexations that would follow the General Plan Update. These are the Riverwalk, Strongs Creek and Carson Woods Road annexations. All these areas are within the existing City Sphere. A fourth annexation, the Rohnerville Airport area will be considered in the future.



ATTACHMENT 11 – INQUIRIES RECEIVED

MEETING DATE: March 26, 2008
TO: Humboldt Local Agency Formation Commission
FROM: George Williamson AICP, Executive Officer
SUBJECT: Inquiries Received Regarding LAFCo Procedures and Requirements

Recommendation

By order of the Chair, with concurrence of the Commission, receive and file this report.

Discussion

The following is an update on inquiries previously reported on by LAFCo staff:

Samoa Peninsula

Samoa Pacific Group Representatives a Fairhaven Property owner and a representative of the Samoa Peninsula Fire District have met to discuss a possible Samoa Peninsula Services District. The Samoa Town Master Plan was approved by the Humboldt County Board of Supervisors in February 2008. The County will be submitting a Local Coastal Program (LCP) application for the Samoa Town Master Plan to the Coastal Commission. The parties are considering several options for providing services to residents, businesses and industry on the Samoa Peninsula, including a community services District. LAFCo staff participated in the

Indianola

Several meetings have been held by potential water service providers, regarding water quality issues for residents in the Indianola area. Potential service providers are the City of Eureka and the Humboldt Community Services District. City of Eureka has requested and interpretation of procedures and requirements for Emergency Water Services Extension in the Indianola area.

McKay Tract Annexation

A McKay Tract property owner representative has contacted the Humboldt Community Services District regarding extending services for a predominantly residential subdivision. Property owner representatives have also contacted Humboldt LAFCo staff and have scheduled an initial meeting, to discuss LAFCo procedures, for Tuesday March 25, 2008.

Humboldt 1 Fire District

LAFCo staff met with Humboldt 1 Fire District to discuss fee and annexation issues. Humboldt 1 Fire District is retaining a consultant to conduct an impact fee study and prepare a Capital Improvement Plan. This is one of a number of agencies that have inquired about fees and assessments.